



**Office of Louisiana State Fire Marshal**  
**Code Enforcement and Building Safety**



Department of Public Safety and Corrections  
 Public Safety Services

**Statement and Affidavit of Registration for the Louisiana Fire Department Online Registry**

Date: \_\_\_\_\_

I (Print Name) \_\_\_\_\_, being the fire chief  
 (or head of local governing body) of (Dept Name) \_\_\_\_\_,

FDID # \_\_\_\_\_ in the Parish of \_\_\_\_\_, Louisiana

request the Louisiana Office of State Fire Marshal approve the appointee cited below as the administrator for my department's online registry account. I understand that as the chief (or head of local governing body) I am responsible for the upkeep of my department volunteer roster along with information pertaining to contact information, personnel characteristics and apparatus/equipment of my department to the best of my ability. As fire chief (or head of local governing body) I may remove and reappoint our department administrator at any time by notifying the Louisiana Office of State Fire Marshal with the submission of a new Statement and Affidavit of Registration for the Louisiana Fire Department Online Registry form

I appoint the following person to be my department administrator for the Louisiana Fire Department online registry. **This person has submitted a registration request online.**

Name: \_\_\_\_\_, Title \_\_\_\_\_

\_\_\_\_\_  
 (Signature of Fire Chief or Head of Local Governing Body)

\_\_\_\_\_  
 (Cell Phone Number)

\_\_\_\_\_  
 (Email Address)

OSFM, Approval by: \_\_\_\_\_

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